

PERIYAR MANIAMMAI UNIVERSITY
(Under Sec. 3 of UGC Act.1956)
Periyar Nagar, Vallam Thanjavur - 613 403.

OFFICE OF THE IQAC

Minutes No.PMU/ IQAC/006/2016, Dated: 01.02.2016

Minutes of the 78th Internal Quality Assurance Cell Meeting held at TB-I Block (Richard Dawkins Hall) on 30.01.2016 at 03.30. P.M.

The Hon'ble Vice-Chancellor chaired the meeting and the Hon'ble Pro Vice-Chancellor, IQAC Coordinator, COE, Deans, Directors, Senior Professors/Associate Professors, HODs, MR-UQMS, Hostel Wardens and Section Heads participated.

Sl. No.	Details of Minutes	Action Taken
1.	<p><u>Hon'ble Vice Chancellor</u></p> <p>Hon'ble Vice Chencellor informed to all the Deans and Heads</p> <ul style="list-style-type: none"> • To conduct special classes for the students who have secured less than 80% of attendance. • To organize a special class on 1st and 3rd Saturday for the students who have shortage of attendance. The respective heads of the department are asked to prepare the special timetable. 	All the Deans and Heads
	<p>OBE</p> <ul style="list-style-type: none"> • In order to percolate OBE in the minds of all faculty and students, an exclusive workshop to be conducted. 	All the Deans
	<p>API</p> <ul style="list-style-type: none"> • To encourage staff members, separate marks can be given, for those who publish research papers in peer reviewed journals and for getting funded projects in their API. 	MR-UQMS, NBA Coordinator and IQAC Coordinator
	<p>Admission</p> <ul style="list-style-type: none"> • A Workshop is to be organized to promote the admission activities through social media such as Facebook, Whatsapp etc. • Every individual faculty must contribute to strengthen the admission for the year 2016-2017. • The HoDs must motivate the other state students to support the admission activities in all ways and means. 	Dean SCSE All HoD's All HoD's
	<p>Project Proposal</p> <ul style="list-style-type: none"> • The department heads of Mathematics and Education are asked to prepare a project proposal on "How to teach English and Mathematics for 1st to 5th Standard" with support of English Department and it should be submitted for Funding. <p>Placement</p> <p>Every department must identify one dynamic faculty to support placement and internship activity to CUII</p>	HoD (Maths/English /Education) All Heads

2.	<p>Dean Academic Dr.P.K.Srividhya, Dean i/c (Academic) discussed the following points</p> <ul style="list-style-type: none"> • External Question paper setting and valuation are to be implemented for the year 2015-16 batch students from II semester onwards. • For the batches 2013-14, 2014-15, the external question paper setting and valuation shall be implemented from next academic year(2016-2017) onwards. • The course teacher should collect the feedback from alumni, stake holder, and industry for framing the syllabus for III to VIII semester in OBE pattern. The BOS shall be conducted only after obtaining proper approval from Pro-VC. • To Start B.Voc (Bachelor of Vocational) Course in the Next Academic year(2016-2017) • To Develop an online feedback system for collecting feedback from students. 	<p>All Deans and HoD's</p> <p>E-Governance Team & Dean (SCSE)</p>
3.	<p>Dean SET Dr.R.Jayanthi, Dean i/c (SET) proposed the following point</p> <ul style="list-style-type: none"> • Open House 2016 Brochures and notices have been circulated to schools, colleges and polytechnics. So far 200 numbers of in house project exhibits have been registered. 	
4.	<p>Dean Research Dr.T.Tamizharasan, Dean (Research) discussed the following points</p> <ul style="list-style-type: none"> • Each and every department has to submit at least one project proposal, every year. • 21 research proposal topics have been identified from various departments and it is under process. • Each and every faculty has to publish at least one paper per year in any one of the reputed indexed journals. • Final year students' projects to be standardized by focusing towards converting the projects into papers/patents. • Project proposals /Papers / Applications for patents to be submitted only through Research Office • Supervisors to check the fees dues of Research scholars before forwarding the note order to the concerned HoDs for the conduct of DC meetings etc. • 'Google scholar pages' must be updated frequently by the departments • To prepare a chart for the TA payments for the DC members based on distance (KM). 	<p>All HoD's</p> <p>Dean Research</p>