

## INTERNAL QUALITY ASSURANCE CELL

Periyar Nagar, Vallam Thanjavur - 613 403, Tamil Nadu, India  
Phone: +91 - 4362 - 264600 Fax: +91- 4362 - 264660  
Email: [igac@pmu.edu](mailto:igac@pmu.edu) Web: [www.pmu.edu](http://www.pmu.edu)



**PERIYAR  
MANIAMMAI**  
INSTITUTE OF SCIENCE & TECHNOLOGY  
(Deemed to be University)  
Established Under Sec. 3 of UGC Act, 1956 - NAAC Accredited  
Think • Innovate • Transform

### MINUTES FOR 105<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 28.07.2023

Time: 11.00 A.M.

Venue: IQAC Meeting Hall

#### Members present

S.No	Name	Designation	Representation	Remarks
1.	Dr.S.Velusami	Vice Chancellor	Chairperson	Present
2.	Mr.V.Anburaj	Representative of BoM	Member	Present
3.	Dr.P.K.Srividhya	Registrar	Member	Present
4.	Dr.R.Jayanthi	Professor / Civil & Director (i/c) / IQAC	Member	Present
5.	Dr.S.Kumaran	Dean/Research(i/c)	Member	Present
6.	Dr.S.Senthamilkumar	Dean/FET	Member	Present
7.	Dr.C.V.Subramanian	Dean/FAP	Member	Present
8.	Dr. J. Jeyachidra	Dean / FCSE	Member	Present
9.	Dr. P.Vijayalakshmi	Dean / FHSM	Member	Present
10.	Dr.R.Poonguzhali	Associate Professor/CSE	Member	Present
11.	Dr.SP.K. Babu	Professor / ECE & Director(i/c) / CSAS	Member	Present
12.	Dr.KVR.Rajandran	Professor / MBA & EOMS	Member	Present
13.	Dr. J.Santhosh	Assistant Professor & Director / CEE	Member	Present
14.	Dr.P.Guru	Associate Professor / MBA & Director (i/c) / CIII	Member	Present
15.	Dr. AR.Umayal Sundari	Associate Professor / Physics & IQAC Deputy Director	Member	Present

S.No	Name	Designation	Representation	Remarks
16.	Dr.S.Murugesh	Co-ordinator, Data Management System	Member	Present
17.	Mr.P.Ilangovan	Assistant Professor (SS) /CSE & IQAC Co-coordinator	Member	Present
18.	Dr.G. Sundarambal	Assistant Professor/Languages & IQAC Co-coordinator	Member	Present
19.	Dr.M.Sharmila Begum	Associate Professor /CSE	Member	Present
20.	Ms.J.Latha	Asst. Registrar / Registrar Office Representing Senior Administrative Office	Member	Present
21.	Dr.A.P.Aruna	CEO -Periyar TBI	Member	Present
22.	Dr. V.VioletJuli	Associate Professor /ECE	Special Invitee	Present
23.	Dr.Geetha Swaminathan, Member in DST National Academic Committee - NSCS and NEAC, Former Professor, Stella Maris College (Autonomous), Chennai	Academic Representative	Member	Present
24.	Er.N.T.Balasundaram Chamber of Commerce President, Thanjavur	Industry Representative	Member	Present
25.	Mr.S.Alagiri (F/o N.A.Chakaravarthini, II Year B.Arch) Teacher, Veeraraghava Higher Secondary School, Thanjavur	Parent Representative	Member	Present
26.	Mr.S.Vijay Ananth Former Environmental Engg. Consultant, AL Turki, Muscat Sultanate of Oman Manager - Design (PDF) Enterprises LLC (SEED Engineering Academy-an MEP training Center, Thanjavur)	Alumni Representative	Member	Present

### Members abstained with prior intimation:

S.No	Name	Designation	Representation
1.	Dr.A.George	Dean Academic & Professor / Mathematics	Member
2.	Mr.K.Gajendran (F/o G.Harini, IVYear CSE) Teacher, St Joseph's Nursery & Primary School, Aranthangi	Parent Representative	Member
3.	Dr. Indira Kannan Project Head, Redington Foundation, HIG 706, Kurinji Street, New Housing Unit, Thanjavur	Local Society Representative	Member
4.	Mr.R.Harish III Year B.Sc (CS)	Chairperson/ Student Council of PMIST	Member
5.	Ms.M.Abinaya Sri III Year BCA	Vice - Chairperson/ Student Council of PMIST	Member

### Minutes of the Meeting

- The 105<sup>th</sup> Meeting of IQAC was held on 28.07.2023 at IQAC Meeting Hall. Dr.S.Velusami, Hon'ble Vice-Chancellor and the Chairperson of IQAC welcomed the members of IQAC.
- Dr.R.Jayanthi, Director i/c, IQAC, briefed the activities carried out by the Office of IQAC during the period May 2023 to July 2023.
- The members of IQAC congratulated PMIST for receiving "Best Pupil University" Award from Thanjavur Chola's Rotary Club, Thanjavur on 16.07.2023 and also for being the recipient of "Green University Award" to be received during Green School conference in New York on 15<sup>th</sup> September, 2023

### PART - A - To confirm the minutes of the 104<sup>th</sup> meeting of the IQAC held on 16.5.2023

The minutes of the 104<sup>th</sup> meeting of the IQAC was circulated to all the members through e-mail and confirmed

## **PART - B Action taken report**

Dr.R.Jayanthi, Director i/c IQAC presented the action taken report

1. Awareness programme on Revised NAAC manual, Bench marks, SOP and Templates (Criteria wise) for the Heads of Departments and Directors of Centers conducted on 8.6.2023
2. Online consultative meet on Draft report on 'Transformative Reforms for Strengthening Periodic Assessment and Accreditation of All Higher Educational Institutions in India' conducted by National Institute of Educational Planning and Administration (A Deemed to be University under Ministry of Education, Govt. of India) held on 15.06.2023
3. Review was done Criteria wise projected score and progress made for the last five years (2018-23) by External experts on 30.6.2023
  - Dr.M.Jayakumar, Professor, Bharathiyar University, Coimbatore &
  - Dr.Geetha Swaminathan, PMIST IQAC member
4. Brainstorming session held for Strengthening Assessment and Accreditation Process or Heads of the Departments with External experts on 30.06.2023
  - Dr.M.Jayakumar, Professor, Bharathiyar University, Coimbatore and
  - Dr.Geetha Swaminathan, PMIST IQAC member
5. Schedule provided for developing E-content in Media lab for recording of Videolecture from 11.7.2023 onwards
6. Appraisal for the teaching faculty members were held from 20.07.2023 to 27.07.2023 based on their Academic Performance Index (API).

## **QUALITY INITIATIVES**

1. Hands on Training were given for the faculty on filling up of API Forms in the Brain Portal on 10.6.2023 and 12.06.2023
2. Applied for Open Magazine Best College Ranking - 2023 (5 Departments - Architecture, Commerce, Management, Computer Application, Sciences) on 20.06.2023
3. Discussion on NBA Preparedness with HoDs -Biotech, Civil, ECE, Mech, MCA and MBA held on 21.06.2023

4. Review of Status of the Faculty members Pursuing Ph.D. (both Internal and External) by VC and Registrar held on 14.07.2023 and 19.07.2023
5. Award given to PMIST by Thanjavur Chola's Rotary Club, Thanjavur on 16.07.2023
6. Registered for District Eco-SDG Championship Award 2023
7. Registered for U75- National Movement of Net Zero –Carbon Neutral Campus
8. Green University Award will be received during 7<sup>th</sup> Green School Conference in New York to be held on 15<sup>th</sup> September, 2023
9. Registered PMIST as Mentor institute on Energy and Swaraj portal
10. Registered in MERI LIFE portal to upload all Environmental activities
11. Motivated Students to participate in National School Paryavaran competition (NSPC) 2023 (Last date 21<sup>st</sup> August 2023)
12. ISO 21001:2018 Stage I Pre-Audit was held on 26.07.2023

#### **CRITERION I - CURRICULAR ASPECTS**

- Dr. S.P. K. Babu briefed the progress of activities carried out pertaining to criterion 1 during the period May 2023 to July 2023 and also mentioned that as per the suggestions given by the external member Dr. Geetha Swaminathan in the 104<sup>th</sup> IQAC meeting, syllabus revision in most of the existing courses have been carried out in addition to the introduction of new courses for various programmes (approved by BoS; confirmed in ACM and placed for BoM), to be implemented from the academic year 2023-24

#### **CRITERION II - TEACHING-LEARNING AND EVALUATION**

- Dr. R. Poonguzhali briefed the progress of activities carried out pertaining to criterion 2 during the period May 2023 to July 2023.
- Dr. Geetha Swaminathan mentioned that the average teaching experience of full-time teachers is 7.5 years at present and it will decrease as faculty members are newly recruited. It is suggested to recruit faculty members with Ph. D. degree so that the metric score for percentage of full-time teachers with Ph. D. degree would increase.
- Dr. P. K. Srividhya, Registrar suggested to mention which modules of examination systems have been automated instead of mentioning percentage.

### **CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION**

- Dr. S. Kumaran briefed the progress of activities carried out pertaining to criterion 3 during the period May 2023 to July 2023
- The members appreciated that they could observe good increase in number of publications and added that this should still enhance further to reach our objectives

### **CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**

- Dr. S. Senthamilkumar briefed the progress of activities carried out pertaining to criterion 4 during the period May 2023 to July 2023

### **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

- Dr. C. V. Subramanian briefed the progress of activities carried out pertaining to criterion 5 during the period May 2023 to July 2023 and also mentioned that as per the suggestions given by the external member Dr. Geetha Swaminathan in the 104<sup>th</sup> IQAC meeting, NPTEL Soft Skill training for interview readiness was conducted to final year students and 22 students were benefitted from the programme.
- Dr. A. P. Aruna, CEO, TBI mentioned that students who turn towards entrepreneur can also be added while calculating the placement percentage and TBI would support such students to register as entrepreneurs.
- External members appreciated the efforts made by placement cell in increasing the placement record

### **CRITERIA VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**

- Dr. K. V. Rajandran briefed the progress of activities carried out pertaining to criterion 6 during the period May 2023 to July 2023 and also briefed the suggestions given by EOMS consultant during the ISO 21001:2018 stage I pre-audit held on 26.7.2023.

### **CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**

- Dr. S. Santhosh briefed the progress of activities carried out pertaining to criterion 7 during the period May 2023 to July 2023
- External member Mr. Vijay Anand appreciated the efforts made by PMIST towards GREEN initiatives.

**Any Other:**

- External member Mr. Balasundaram and Mr. Alagiri mentioned that efforts made in all aspects are highly appreciable and wished to continue the same to reach the desired goal.
- Dr. AR. Umayal Sundari, Deputy Director, IQAC proposed vote of thanks to members of IQAC for their valuable suggestions.
- Next IQAC has tentatively been scheduled on 14.10.2023

**Dr.R.Jayanthi**  
Director i/c IQAC

To: Members of IQAC