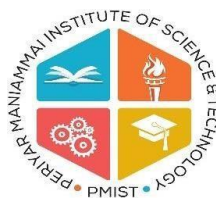


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**PERIYAR  
MANIAMMAI**  
INSTITUTE OF SCIENCE & TECHNOLOGY  
(Deemed to be University)  
Established Under Sec. 3 of UGC Act, 1956 • NAAC Accredited  
think • innovate • transform

## **108<sup>th</sup> MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **MINUTES**

**DATE & TIME: 30.05.2024, 11:00 a.m.**

**VENUE: Conference Hall, IQAC  
Periyar Maniammai Institute of  
Science & Technology  
Thanjavur**

**PERIYAR MANIAMMAI INSTITUTE OF  
SCIENCE & TECHNOLOGY  
Vallam, Thanjavur – 613403**

## 108th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item No.	Agenda Items	Page No.
IQAC108.01	CONFIRMATION OF THE MINUTES OF THE 107TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC).	5
IQAC108.02	ACTION TAKEN REPORT ON THE MINUTES OF THE 107TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL.	6
IQAC108.03	TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN TOWARDS SUBMISSION OF DATA THROUGH ONLINE PORTALS OF NAAC, AISHE, AND UTSAH AS PER STATUTORY REQUIREMENT.	8
IQAC108.04	TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN ONLINE MEETINGS ORGANIZED BY AICTE, UGC, AND DOTE.	9
IQAC108.05	TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN INDIA-TODAY MARKETING & DEVELOPMENT RESEARCH ASSOCIATES (MDRA) BEST COLLEGES RANKING AND INDIAN INSTITUTIONAL RANKING FRAMEWORK (IIRF).	10
IQAC108.06	TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN UGC INTERFACE MEETING HELD ON 09-04-2024 AT NEW DELHI BY THE VICE CHANCELLOR AND REGISTRAR.	11
IQAC108.07	TO INFORM THE MEMBERS ABOUT THE CURRICULAR ACTIVITIES DURING THE ACADEMIC YEAR 2023 – 2024 WITH INITIATIVES TAKEN FOR QUALITY ENHANCEMENT.	12
IQAC108.08	TO INFORM THE MEMBERS ABOUT THE STEPS INITIATED TOWARDS QUALITY ENHANCEMENT OF TEACHING, LEARNING, AND EVALUATION PROCESS.	17

<b>Item No.</b>	<b>Agenda Items</b>	<b>Page No.</b>
IQAC108.09	TO INFORM THE MEMBERS ABOUT THE QUALITY ENHANCEMENT INITIATIVES TOWARDS RESEARCH, INNOVATIONS AND EXTENSION ACTIVITIES DURING JANUARY 2024 TO APRIL 2024.	19
IQAC108.10	TO INFORM THE MEMBERS ABOUT THE INFRASTRUCTURE AND LEARNING RESOURCES DEVELOPMENT DURING JANUARY 2024 TO APRIL 2024.	21
IQAC108.11	TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN FOR STUDENT SUPPORT AND PROGRESSION.	22
IQAC108.12	TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN FOR QUALITY ENHANCEMENT IN GOVERNANCE, LEADERSHIP IMPROVEMENTS, AND THE MANAGEMENT.	24
IQAC108.13	TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN FOR INSTITUTIONAL BEST PRACTICES.	26
IQAC108.14	OTHER ITEMS IF ANY WITH THE PERMISSION OF THE CHAIR.	27
IQAC108.15	TO FIX THE DATE AND TIME FOR THE NEXT MEETING OF THE INTERNAL QUALITY ASSURANCE CELL.	28

### ANNEXURES

<b>Annexure No.</b>	<b>Item</b>	<b>Pages</b>
Annexure I	Members Present	01 - 02

**PERIYAR MANIAMMAI INSTITUTE OF SCIENCE & TECHNOLOGY****108th MEETING OF THE  
INTERNAL QUALITY ASSURANCE CELL (IQAC)****Held on 30-05-2024 at 11.00 a.m.****(Venue: Conference Hall, IQAC, Periyar Maniammai Institute of  
Science & Technology, Thanjavur)****MINUTES**

At the outset, Prof. P.K. Srividhya, Registrar informed the members that Hon'ble Vice-Chancellor, V. Ramachandran, Chairperson of IQAC has expressed his inability to attend the meeting due to health issues and hence, chaired the session.

The members as listed in the Annexure were present.

Prof. P.K. Srividhya, Registrar welcomed the distinguished members of IQAC and briefed the initiatives taken by PMIST on (i) Introduction of New UG programmes B. Tech (AI & DS), B.Sc. Augmented Reality and Virtual Reality, B.Sc. Healthcare Analytics, B.Sc. Mathematics (Data Analytics) and M. Tech (CSE) from the Academic year 2024-2025 (ii) major curriculum revision carried out and (iii) various reforms introduced in the examination systems.

External member Prof. Geetha Swaminathan appreciated the efforts taken.

Then, Registrar requested Deputy Director of IQAC and Criteria Convenors to present the agenda items one by one for discussion.

**IQAC108.01 CONFIRMATION OF THE MINUTES OF THE 107TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC).**

The 107<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 15.02.2024 in the Conference Hall, IQAC Division and minutes were communicated to the members. The minutes were also placed in the 68<sup>th</sup> meeting of the Executive Council which was held on 09.03.2024 and got approved. No dissents or corrections have been received from the members. Hence, it is decided that:

**RESOLVED TO CONFIRM** the minutes of the 107<sup>th</sup> meeting of the Internal Quality Assurance Cell held on 15.02.2024.

**ACTION TAKEN REPORT ON THE MINUTES OF THE  
IQAC108.02 107TH MEETING OF THE INTERNAL QUALITY  
ASSURANCE CELL.**

**RESOLVED TO NOTE AND APPRECIATE** the action taken on the following:

- a. Registration of PMIST in the UTSAH portal of UGC and updating data in the portal.
- b. Major revision of the Curriculum and Academic Regulations for 2024 for all 37 undergraduate programmes, following the current guidelines of AICTE, UGC, CoA, NCTE, and TANSICHE.
- c. Strategic measures taken to improve the footfalls in library by organizing an exclusive Walk-through library programme.
- d. Organizing FDPs and Participation of faculty members in Workshops on Outcome Based Education handled by eminent experts to understand the insights of Outcome Based Education and its implementation.

**RESOLVED TO SUGGEST** exploring the feasibility to increase further,

- e. the number of research publications in Journals listed in Master Journal List.
- f. the percentage of placement and the median salary.
- g. the percentage of faculty members availing financial assistance from 39% to 60%.

**RESOLVED TO RECOMMEND** evolving a set of procedures to analyze CO-PO attainment to arrive Continuous Quality Improvement (CQI) for curriculum revision and disseminating the same to all faculty members.

**RESOLVED TO CONFIRM** the action taken report on the recommendations and suggestions received from the members during the 107<sup>th</sup> meeting of the Internal Quality Assurance Cell.

**TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN TOWARDS SUBMISSION OF IQAC108.03 DATA THROUGH ONLINE PORTALS OF NAAC, AISHE, AND UTSAH AS PER STATUTORY REQUIREMENT.**

**RESOLVED TO NOTE AND APPRECIATE** submitting the Annual Quality Assurance Report (AQAR) for the academic year 2022-2023 in the NAAC portal, the institutional data in the Data Capturing Format (DCF) through the All-India Survey on Higher Education (AISHE) portal for the survey year 2022-2023 and the institutional data in 10 thrust areas on the UTSAH portal of UGC.



**IQAC108.04 TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN ONLINE MEETINGS ORGANIZED BY AICTE, UGC, AND DOTE.**

**RESOLVED TO NOTE** the participation of Vice-Chancellor, Registrar, Deans and Members of IQAC Office in the online meetings organized by UGC, AICTE, & DOTE.

The UGC organized a Stakeholder Consultation Meeting for universities in the Southern Region on “NAAC Reforms 2024 – Binary Accreditation” on March 19, 2024. These transformative reforms aim to enhance the periodic approval, assessment, accreditation, and ranking of all higher education institutions (HEIs) in India.

**RESOLVED TO SUGGEST** disseminating the transformative NAAC Reforms 2024 – Binary accreditation to all faculty members in phased manner and arriving department-wise action plan.

**RESOLVED TO NOTE** participating in (i) a live interaction session with AICTE Chairman Prof. T. G. Sitharaman to discuss critical aspects of the AICTE Approval Process (ii) Outreach and Awareness for the SWAYAM programme for the State of Tamil Nadu organized by Ministry of Education and (iii) Onboarding centralized Single Window System on Collection of Metadata of Students pursuing Higher Education through University Management Information System (UMIS) of Deemed Universities of Tamilnadu conducted by The Commissioner of Technical Education, DOTE.

**TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN INDIA-TODAY MARKETING & DEVELOPMENT RESEARCH ASSOCIATES (MDRA) BEST COLLEGES RANKING AND INDIAN INSTITUTIONAL RANKING FRAMEWORK (IIRF).**

**RESOLVED TO NOTE AND APPRECIATE** participating in India-Today Marketing & Development Research Associates (MDRA) Best Colleges Ranking 2024 under eight categories – (i) Architecture (ii) Engineering (iii) Bachelor of Science (iv) Bachelor of Arts (v) Bachelor of Business Administration (vi) Bachelor of Commerce (vii) Bachelor of Computer Applications (viii) Social Work and Indian Institutional Ranking Framework (IIRF) 2024 under two categories – (i) Architecture and (ii) Engineering.

**IQAC108.06** **TO INFORM THE MEMBERS ABOUT THE PARTICIPATION IN UGC INTERFACE MEETING HELD ON 09-04-2024 AT NEW DELHI BY THE VICE CHANCELLOR AND REGISTRAR.**

**RESOLVED TO NOTE** participating in the UGC Interface meeting at the UGC Headquarters, New Delhi by the Vice-Chancellor and the Registrar.

**RESOLVED TO APPRECIATE** receiving the UGC Nominee for Finance Committee and Executive Council on the next day of face-to-face meeting, based on the request made.

**IQAC108.07 TO INFORM THE MEMBERS ABOUT THE CURRICULAR ACTIVITIES DURING THE ACADEMIC YEAR 2023 – 2024 WITH INITIATIVES TAKEN FOR QUALITY ENHANCEMENT.**

**RESOLVED TO NOTE** the curricular activities during the academic year 2023-2024. The total number of programmes offered was 55 considering both UG and PG. Out of 55 programmes, the syllabus revision was carried out in 25 programmes in consultation with the members of the respective Board of Studies, which amounted to 45 percent of the total programmes. Furthermore, 277 new courses were introduced over and above the 2210 courses offered overall in 55 programmes, which amounted to 12 percent. In the academic year 2023-2024, 71 value added courses were offered and around 82 percent of students had participated (i.e., 4467 students out of 5466 in total) in those value-added courses.

**RESOLVED TO NOTE** the initiatives taken in academic and assessment reformation as per new guidelines and education policies to meet the requirements of UGC and AICTE. As a first step, attention is focused on the new curriculum design for all the programmes being offered at the Institute to match the requirement of UGC new curricular framework and the model curriculums proposed by AICTE, without deviating the norms posed by TANSICHE.

Ministry of Education has proposed transformative reforms to strengthen the periodic approval, assessment, accreditation and ranking of all Higher Education Institutions (HEIs) in India. To meet these requirements, new regulations 2024 are framed and presented at the 45<sup>th</sup> meeting of the Academic Council held on May 4, 2024. The new

Regulations 2024 are to be followed from the Academic year 2024-2025 onwards.

**RESOLVED TO NOTE** the initiatives taken to introduce new programmes and increase in intake of certain programmes with the approval of statutory bodies for the forthcoming academic year 2024-2025 (vide reference to the minutes of the 44<sup>th</sup> and 45<sup>th</sup> meetings of the Academic Council and 68<sup>th</sup> meeting of the Executive Council).

New programmes approved by AICTE and UGC to be offered from the Academic Year 2024-2025 are as follows:

Sl. No.	Programme	Intake
<b>Approved by Executive Council followed by AICTE</b>		
1.	B. Tech. Artificial Intelligence and Data Science	60
2.	M. Tech. Computer Science and Engineering	18
<b>Approved by Executive Council followed by UGC</b>		
3.	B. Sc. Augmented Reality and Virtual Reality	120
4.	B. Sc. Mathematics (Data Analytics)	30
5.	B. Sc. Healthcare Analytics	30

Increase in intake for the following programmes from the Academic year 2024-2025 approved by AICTE and UGC are as follows:

Sl. No.	Programme	Sanctioned Intake 2023-24	Sanctioned Intake 2024-25
1.	B. Tech. ECE	60	120
2.	B. Tech. Computer Science and Engineering (AI & ML)	30	60
3.	B. Tech. Computer Science and Engineering (Cyber Security)	30	60
4.	MCA	120	180
5.	MBA	120	180
6.	BBA	150	300

7.	B.Sc. Artificial Intelligence	30	60
8.	B.Sc. Computer Science (Cyber Security)	30	60

**RESOLVED TO NOTE AND APPRECIATE** the curriculum revision carried out for all the 37 UG programmes offered by the Institute and to be followed from the academic year 2024-2025 onwards. All the programmes offered are grouped into six streams as (i) Architecture (ii) Engineering and Technology (iii) Computing Science and Applications (iv) Arts (v) Science and (vi) Management and Commerce. For each stream, a common meeting of the Board of Studies was conducted to meet the requirements of Regulation 2024 and approved in the 45<sup>th</sup> meeting of the Academic Council held on May 4, 2024. Programmes related to a specific stream share a common curriculum during the first year (two semesters).

**RESOLVED TO SUGGEST** adopting mechanisms to classify courses as mentioned in transformative reforms under skill enhancement, employability, value added courses, Indian Knowledge System and so on for easy identification.

**RESOLVED TO NOTE AND APPRECIATE** the introduction of a new Department on Foundation courses. Students enter higher education institutions with varying levels of academic backgrounds. First-year students should be prepared to adapt to the new environment and must strive for academic excellence by acquiring necessary knowledge and skills. Mentoring students is essential to cultivate an interest in their field of study. Additionally, they should be instilled with a positive attitude and imbued with moral and societal responsibilities.

To nurture the students of the first year in all aspects, it is proposed to establish an exclusive department, namely the Department of Foundation Courses in the Institute. The department will provide support services such as tutoring, mentoring, and academic advising to the students.

The objectives of this department include conducting induction programmes at the beginning of the first year of all programmes, organizing domain specific value-added programmes in consultation with the HoDs, value education programmes to enhance the life skills and career development of the students, and monitoring mentor and mentee relationships. Further, this department supports for organizing the courses such as Universal Humal Values, Professional Ethics, and Indian Knowledge System.

**RESOLVED TO NOTE AND APPRECIATE** the introduction of a new Department on Informatics. It is proposed to introduce a new department, “Department of Informatics” under the faculty of Computing Science and Applications as recommended by the common Board of Studies meeting, which was held on April 15, 2024, to finalize the curriculum and syllabus for first two semesters of B.Sc. Programmes offered under the Faculty of Computing Science and Applications. The Department of Informatics will offer the following programmes: B.Sc. Data Science, M.Sc. Data Science, B.Sc. Healthcare Analytics, B.Sc. Augmented Reality & Virtual Reality, and M.Sc. Augmented Reality & Virtual Reality.

**RESOLVED TO NOTE** the initiatives taken in collecting and analyzing the feedback from stakeholders on curriculum. The Department

Heads are instructed to collect and analyze all Feedback forms (at the end of each academic year) from the stake holders, and forward to the concerned authorities for effective action(s) to be taken. The consolidation of Action taken report needs to be done and hosted on the institute's website.



**IQAC108.08 TO INFORM THE MEMBERS ABOUT THE STEPS INITIATED TOWARDS QUALITY ENHANCEMENT OF TEACHING, LEARNING, AND EVALUATION PROCESS.**

**RESOLVED TO NOTE** the faculty strength as on date, their academic activities and achievement, and their teaching pedagogies as listed below:

Percentage of full-time teachers (272/454)	60%
Percentage of full-time teachers with Ph.D. (124/272)	46%
No. of Online certificate courses completed through NPTEL/SWAYAM (Jan. 2024 to Apr. 2024)	61
No. of e-content modules prepared for the 2023-2024 even semester courses	62
No. of Mentoring workshops organized by Centre for Students and Administrative Services (CSAS) for faculty members and students	03

**RESOLVED TO NOTE** Mentoring audit (Internal) conducted from 01.03.2024 to 04.03.2024 to identify the effectiveness of mentoring system and suggestions provided to improve the mentor-mentee system.

**RESOLVED TO NOTE** various teaching pedagogies, activity based learning and different ICT tools adopted by faculty members which include slido.com, Wscubetech.com for conducting online quiz; visualgo.net for simulation; Scribd.com and SlideShare for material sharing; YouTube and Personal Webpage / Blog for posting material.

**RESOLVED TO NOTE** the steps initiated towards quality enhancement of teaching, learning and evaluation process.

The faculty members have been advised to introduce pedagogical reforms and to utilize ICT tools such as Smart Boards, animations, simulations etc., to enhance the teaching-learning process. Steps have been taken to train the newly inducted faculty members in the usage of ICT tools and various pedagogical mechanisms.

Each department is being insisted to prepare the calendar of activities / events in consultation with the respective Deans and Deans of Academic (CD & TLE), setting target to attain all parameters of Statutory, Governing and Accrediting Bodies & strictly adhere to the Calendar.

**RESOLVED TO NOTE** analyzing the results of the even semester of 2023-2024 along with the CO-PO attainment.

**RESOLVED TO SUGGEST** adopting a strategic measure to address the gap between curriculum development and teaching, learning and evaluation.

**RESOLVED TO SUGGEST FURTHER** disseminating the reforms introduced in examination system in Regulations 2024 to all faculty members and students before the academic session.

**IQAC108.09 TO INFORM THE MEMBERS ABOUT THE QUALITY ENHANCEMENT INITIATIVES TOWARDS RESEARCH, INNOVATIONS AND EXTENSION ACTIVITIES DURING JANUARY 2024 TO APRIL 2024.**

**RESOLVED TO NOTE** the ongoing activities in research and innovations during the period January 2024 – April 2024 as listed below:

Research Project Proposals submitted	03
Research Scholar completed Public Viva-Voce	01
Research Scholars Submitted Ph.D. Thesis	02
Research Scholars Submitted Ph.D. Synopsis	04
No. of Scopus indexed research publications	19
No. of Books published	07
No. of Book Chapters published	13
No. of MoUs signed	02
No. of Patents published	05

**RESOLVED TO NOTE AND APPRECIATE** the revenue generated through consultancy which amounted to Rs.24,24,123/-.

**RESOLVED TO NOTE** the proposal to fix the target and make it mandate that each faculty should publish one research article (independent) before December 2024 in the journals listed in Master Journals List.

**RESOLVED TO NOTE** that each department must apply innovative strategic measures to attract full-time research scholars to improve research activities and the proposal to recruit faculty with good research potential and provide them all facilities to continue their research with a smaller amount of work in other academic activities.

**RESOLVED TO SUGGEST** plan of action from each department for complete utilisation of budget allocated towards research for Seed money and establishment of research facilities. Further, it was suggested for department wise action plan for industrial collaborative research work for 2024-25.

**RESOLVED TO SUGGEST FURTHER** to increase the number of publications, extension and outreach activities and motivate Student Startups with the support of Periyar TBI.

**IQAC108.10 TO INFORM THE MEMBERS ABOUT THE INFRASTRUCTURE AND LEARNING RESOURCES DEVELOPMENT DURING JANUARY 2024 TO APRIL 2024.**

**RESOLVED TO NOTE** upgrading of infrastructure and learning resources carried out during January 2024 to April 2024. Due to increase in the intake of students in certain branches especially in Computer Science and Engineering and the introduction of new programme on Artificial Intelligence and Data Science, the existing computer laboratory is augmented with additional 180 systems (amounting to Rs.99,89,820/-). The library facilities are enhanced with purchase of new books (2058 in number), new journal in hard copies (103 in number), and subscription of e-membership to augment the digital library (amounting to Rs.16,19,274/-). Steps had been taken for maintenance of existing facilities with a cost of Rs.24,39,134/-.

**TO INFORM THE MEMBERS ABOUT THE  
IQAC108.11 INITIATIVES TAKEN FOR STUDENT SUPPORT AND  
PROGRESSION.**

**RESOLVED TO NOTE** various training / counselling programmes organized and the achievements by students during the period February - April 2024 are listed below:

No. of career counselling / competitive examination trainings conducted by various Departments	20
No. of Capacity development and skill enhancement programmes organized for students by various Departments	49
No. of students qualified in GATE Examinations 2024: 1. Mr. Lohit Dugana (2020-2024) / B.Tech. (ECE) 2. Mr. A. J. Josiah Noel (2019-2024) / B. Arch.	02
No. of awards / medals won by students for outstanding performance in sports (State level and Inter University Level): • Gold (7) • Silver (14) • Bronze (7)	28
No. of Programmes organized: • Sports (2) • Technical event / Symposium (11) • Cultural activities (4) • Clubs and Societies activities (21) • Professional Body activities (14)	52
No. of Alumni activities / Lectures conducted	06
<b>Placement Details:</b>	
No. of students Placed (Feb. 2024 to April 2024) through 21 placement drives	182
Total no. of students placed so far for Academic year 2023-2024 through 44 drives (462/1521 = 31% placed)	462

**RESOLVED TO NOTE** the steps taken to improve the percentage of placement. To improve placement records, it is planned to conduct training programmes from the first semester onwards. It is insisted that all the Heads of the Department, the Placement coordinator of each Department, the class in-charge, and the mentors should plan the training

and the other career development events effectively in consultation with the Director (Placement and Training).

Also, to increase the number of students qualifying for competitive examinations, coaching classes and mock tests should be planned and conducted by the departments.

**RESOLVED TO SUGGEST** students to actively participate in training programmes and placement drives.

**IQAC108.12 TO INFORM THE MEMBERS ABOUT THE INITIATIVES TAKEN FOR QUALITY ENHANCEMENT IN GOVERNANCE, LEADERSHIP IMPROVEMENTS, AND THE MANAGEMENT.**

**RESOLVED TO NOTE** various measures taken towards Governance, Leadership and Management during the period February - April 2024 as listed below:

<b>e-Governance Module implemented during this period:</b>	
i. Examination and Evaluation System – Extension:	
The Module supports the generation of Semester Grade Statement, Consolidated Grade Statement and Provisional Certificate.	
ii. Admission – Extension:	
The Module provides support for online payment for provisionally admitted candidates and provides day by day admission count.	
iii. Stock Maintenance System:	
The Module supports the department in maintaining the exact stock in hand and the status of products.	
iv. Student Activities:	
The students can record their activities periodically with this module. The activities recorded by the students are to be verified by the respective mentor.	
Total No. of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year.	105 (50%)
Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during this quarter.	10 (Teaching: 9 & Non-teaching: 1)
Total number of teachers undergoing online / face-to-face faculty development programmes.	75



For effective mentoring, a separate module for Student Mentoring System is being developed in the indigenous BRAIN software which will be implemented from the month of June 2024.

Student enquiry system module is also being developed which will be implemented from the month of June 2024.

A separate module for “Faculty Self Appraisal System” is being developed privately and to be installed in our website soon.

**RESOLVED TO SUGGEST** encouraging all faculty members to participate and get trained on new courses to be handled by them in the forthcoming semester through capacity building programmes before the start of the academic session 2024-2025.

**TO INFORM THE MEMBERS ABOUT THE  
IQAC108.13 INITIATIVES TAKEN FOR INSTITUTIONAL BEST  
PRACTICES.**

**RESOLVED TO NOTE** submitting a report for Tamil Nadu Green Champion Award by the Centre for Energy and Environment

**RESOLVED TO NOTE** various programmes and events organized to support institutional values and best practices as listed below:

<b>Programmes / Events</b>	<b>No. of Events</b>	<b>Total no. of participants</b>
No. of programmes conducted on counselling	03	157
No. of activities conducted by Gender Champion Club	04	225
Green Initiative activities	04	323
Programmes on Sensitization for inclusive environment	02	115
No. of Events organized (Celebrations and Observance of days)	05	Mass gathering

**RESOLVED TO NOTE** the plan to organize to World Environment Day on June 5, 2024 jointly by the Centre for Energy and Environment, Department of Civil Engineering & Energy and Environment Club.

**IQAC108.14 OTHER ITEMS IF ANY WITH THE PERMISSION OF THE CHAIR.**

**RESOLVED TO APPRECIATE** the initiatives taken in improving the quality of PMIST and looking forward the implementation of the action plans.

**IQAC108.15 TO FIX THE DATE AND TIME FOR THE NEXT MEETING OF THE INTERNAL QUALITY ASSURANCE CELL.**

**RESOLVED TO CONDUCT** the next meeting (109th meeting) of the Internal Quality Assurance Cell on 28.09.2024 (Saturday) at 11.00 a.m.

**Dr. AR. UMAYAL SUNDARI**  
Deputy Director / IQAC

Copy to: Members of IQAC