

PERIYAR MANIAMMAI UNIVERSITY

(Under Sec. 3 of UGC Act.1956)

Periyar Nagar, Vallam Thanjavur – 613 403.

OFFICE OF THE IQAC

Minutes No.PMU/ IQAC/087/2016, Dated: 22.10.2016

Minutes of the 84th Internal Quality Assurance Cell Meeting

Date : 24.09.2016

Venue : Russell Hall

Time : 03.00 P.M

Place : PMU, Vallam - Thanjavur

The Eighty fourth meeting of Internal Quality Assurance Cell was held on 24.09.2016 at 03.00 p.m in the Russell Hall of the Periyar Maniammai University , Vallam, Thanjavur.

The following Internal Quality Assurance Cell Members were present:

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| 1. Col Prof. N. Ramachandran | Vice Chancellor/Chairperson |
| 2. Dr. S. Sridharan | Registrar |
| 3. Dr. P.K. Srividhya | Dean Academic |
| 4. Dr. K. Lakshmi | Dean SCSE |
| 5. Dr. T. Tamizharsan | Dean Research |
| 6. Dr. P. Jeyasudha | Dean SAP |
| 7. Ar. C V Subramaniam | Dir CSAS |
| 8. Dr. S. Senthamilkumar | Professor /Civil |
| 9. Dr. R. Jeyanthi | Dean SET |
| 10. Mr. V. Anburaj | Management Rep |
| 11. Er. N.T. Balasundaram | Local Society |
| Nobel Builders, Thanjavur Institute of Engineers, IEI Secretary,
Thanjavur Chapter | |
| 12. Mr. N.Parthiban, Chairman of Student Council, PMU | Student Rep |
| 13. Mr. T. Apollo | Alumni (Batch 1995) |
| Intel Corporation Software | (Through SKYPE) |
| Senior Architect | |
| Engineer/Bengaluru | |
| 14. Er. S.Sampath | Industrialist |
| Director, M/S Velmurugan Industries, Sengipatti, Thanjavur | |
| 15. Mr. P. Varatharajan –Parent of 2 nd Year MBA | Stakeholder |
| 16. Dr KVR Rajandran , | MR UQMS /Coordinator |
| Asso. Professor /Management Studies | IQAC/UQRM |

Absent with Reason

Mr. B.Saravanaprasad , Associate Vice President - Talent Acquisition ,Quadrant 4(IT Based) - Chennai / Employer and Mr. T.Arumugam, Senior Manager-HR, Kone Elevators, Chennai / Employer.

The details of the Minutes are furnished below:

Part - A

1. Chairperson elucidated the revolution of Quality in the Campus since 1988. He emphasized that the institution has been accredited for four cycle of NBA on the eligible programme. He told the members that the institute has voluntarily opted for NAAC assessment cycle I January 2009 and was awarded 'B' grade; NAAC Assessment 2nd cycle on November 2015 and was awarded 'B' grade. He told the members that the ultimate aim of the institute is to become 'A' grade institution. He added on that the institution has been certified by ISO: 9001:2008 by Germanischer Lloyd since 1994 and institution has been following the ISO standard over 20 year and continue to do so. After 2015, Det Norske Veritas ([Norway](#)) and [Germanischer Lloyd](#) ([Germany](#)) (DNV-GL) has recertified our QMS till Sep 2018
2. Chairperson pointed out that IQAC composition is taken from NAAC guideline and meeting should be conducted once in three months. The member has to serve the institution for two years. He said that suggestions are welcome to enhance the improvement and to elevate the quality standard.
3. Dean Research explained on the NIRF Ranking 2017 registration. He said that the institute has for NIRF Ranking 2017 and data to be uploaded unto NIRF website /portal from 10th October 2016 and 15th November will be final submission. He added that this year the University has registered for overall ranking, Arch and Management Studies.
4. MR UQMS told the members that DNL - GL ISO 9001:2008 certifying agent is conducting a one day course on 9001:2015 versions. He said that teaching staff from Peiyar Polytechnic and Peiyar Pharmaceutical will be attending the course which is scheduled on 8th October 2016.

5. Er. S.Sampath, Director, M/S Velmurugan Industries, Sengipatti, Thanjavur the Industrialist Representative spelled out the reality in ground level. He said students who come for job seeking are far below the expectation; they are lacking in knowledge; they are not competent what they here learned; shortage of skill set and the fundamentals are missing in them. He said India will be stronger in economies which need people with substance to get employed.
6. Mr. T. Apollo, Intel Corporation Software, Senior Architect Engineer/Bengaluru the Alumni (Batch 1995) who joined the meeting through SKYPE said that the student should be creative; student should have problem solving technique, analytical thinking, good communication skill and practical application. He said student should have attitude toward work and staying healthy.
7. Mr. P. Varatharajan –Parent of 2nd Year MBA Stakeholder said that this institute has good reputation and it must sustain it through involvement of quality culture. He said complains must be properly addressed through proper channels and to take remedial action accordingly.
8. Er. N.T. Balasundaram, said that the training and placement should be strengthened to attract Tier 1 or Tier 2 companies for placement, Alumni should come forward to interact with the student which provide an avenue for placement. He said student should be trained for placement and most importantly student should improve their attitude.
9. Director CUII Special Invitee said that 701 final year students have been placed. He said most of company is from Tier 3 and he ensures to bring Tier 1 and Tier 2 on coming placement exercise.
10. Mr. N.Parthiban, Chairman of Student Council, PMU, Student Rep, proposed to have communication skill for students. He said that the student council will form a Quality Assurance Cell and to have monthly meeting with student rep from department discuss on quality issue. Chairperson appreciated the initiative taken by the student council.
11. Dean SAP, Dean SET, Dean SCSE, and Dean SHSM presented the Academic Audit carried out by the external experts. Chairperson noted and wanted the School Deans to follow – up with recommendation given by the external expert.

Part -- B

Sl.No	Criteria	Action to be taken	Action Taken
1	<p>Curricular Aspects</p> <p>Criteria - I</p> <p>Dr. P.K. Srividhya, Dean i/c (Academic)</p>	<ul style="list-style-type: none"> • Greater Participation of stake holders in curriculum design is expected • More Skill based and value added courses be offered to students. • No feedback from other stakeholders. 	<p>Department advisory committee was formulated. Composition of BOS was changed to have stakeholder participation.</p> <p>Value added courses like PHP, STADD PRO, STRAPP was offered</p> <p>Online feedback system to be introduce by January 2017 Alumni feedback collected during convection.</p>
2	<p>Teaching Learning and Evaluation</p> <p>Criteria - II</p> <p>Dr. K. Lakshmi, Dean /SCSE</p>	<ul style="list-style-type: none"> • Decrease in the demand for admission. • University should critically examine all issues related to admission. • Faculty communication skills need to be reviewed. • Declaration of results could be speeded up • Extensive use of ICT be encouraged while implementing exam reforms. • Standard of Question Papers needs to be improved. • Need t enhance employability of the students. 	<p>Admission activities are in place to improve the admission for the next academic year 2017-18. One day training program has been conducted to the admission team on “Digital Marketing”.</p> <p>To improve the communication skill of the faculties, Business English Certificate Course will be conducted to the faculties.</p> <p>Declaration of results was speeded up by introducing Centralized Valuation Centers.</p> <p>New software is to be purchased for Teaching, Learning and Evaluation.</p> <p>To improve the standards of question papers internal/formative question papers are review seriously. For summative assessment questions are drawn from external examiners.</p> <p>To improve the employability of the students, more value added courses are given to the students.</p>

Sl.No	Criteria	Action to be taken	Action Taken
3	<p>Research, Consultancy and Extension</p> <p>Criteria III</p> <p>Dr. T. Tamizharsan, Dean / Research tension</p>	<ul style="list-style-type: none"> • Mechanism should be in place to monitor research outcomes. • Departmental research facilities need to be enhanced • Faculty involvement in guiding Ph.D. students is not significant. • Collaborative research be encouraged • Funds generation through consultancy be improved. 	<p>Each faculty to publish atleast one paper / semester ; to submit atleast one project proposal / year, provided atleast second time his/her project has to be scrutinized and to file atleast one IPR / year. Each department to conduct atleast one conference / year. Quarterly In-house journals to be published by each and every department. Introduced Massine open online courses as course work subjects for the Research Scholars.</p> <p>A good ambience towards Research has been created in the University through various centre of excellences and National missions such as, Periyar R&D Centre for Bio and Solar energies, Centre for Climate Change, Air quality maintenance system, CETAT, Nano Technology division, National mission on Swachh Bharat , Digital India, Toilet mission for villages, ISRO Bhuvan etc. for the promotion of Research among the faculty & students. At present 7 research scholars are doing their Ph.D exclusively by utilizing the facilities available in the above centre of excellences.</p> <p>Close monitoring mechanism and Research culture among the supervisors as well as the scholars have been initiated and a considerable growth in supervisors' involvement on producing quality Researchers is expected during 2016-17</p> <p>Collaborative research is going on with Indian Air Force Station, Thanjavur, CSIR-CECRI, Karaikudi, Tejas networks, Bengaluru, Bosch-Rexroth India</p>

		<ul style="list-style-type: none"> • MoU outcomes be monitored. 	<p>Ltd, Bengaluru, Karunya University, Coimbatore, Dr.Mahalingam College of Engineering &Technology, Pollachi. Planning to increase the collaborative research in future. At present we have 5 National collaborations and 3 International collaborations. Serious efforts are taken for increasing the number of collaborations.</p> <p>Policy provide the information required to undertake consultancy work in accordance with the University's approved procedures.</p> <p>The existing MoUs are utilized to some extent and planning to improve the outcome of MoUs further during the year 2016-17 by scheduling the activities department wise.</p> <p>Recently two more MoUs have been signed with the following Russian Universities,</p> <ol style="list-style-type: none"> 1. Novosibirsk State University (NSU), Russia 2. Siberian State University of Geo systems and Technologies (SSUGT), Russia
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Sl.No	Criteria	Action to be taken	Action Taken
4	<p>Infrastructure and Learning</p> <p>Criteria IV</p> <p>Dr. P. Jeyasudha, Deani/c / SAP Resources</p>	<ul style="list-style-type: none"> Living conditions in hostels need improvement Number of books issued to students be increased. Need more efforts in maintenance of washrooms and buildings. 	<p>Hostel Advisory committee meets monthly to address the needs of hostel improvement.</p> <p>No. of books issue is increased from 2 books to 4 books for UG students and from 3 to 5 books for PG students.</p> <p>Strengthening the Campus maintenance team with more people is in progress.</p>
5	<p>Student Support and Progression</p> <p>Criteria V</p> <p>AR C V Subramanian, Director i/c/ CSAS</p>	<ul style="list-style-type: none"> Need to strengthen the Alumni Association Coaching for GATE, NET, TET, Civil services be made effective. 	<p>Department wise Alumni meeting is planned</p> <p>Awareness programme /lecture is arranged through CUII.</p>
6	<p>Governance, Leadership and Management</p> <p>Criteria VI</p> <p>Dr. S. Senthamilkumar, Professor /Civil</p>	<ul style="list-style-type: none"> Vision and Mission statements can be more precise. Knowledge Management policy needs to be introduced. IQAC activities be strengthened. 	<p>New Vision Mission and core values was discussed on 8th Planning Monitoring Meeting the New Vision Mission implemented</p> <p>Knowledge Management policy is under process.</p> <p>IQAC composition was formed as per the NAAC guidelines</p>
7	<p>Innovation and Best Practices Criteria VII</p> <p>Dr. R. Jeyanthi – Dean SET</p>	<ul style="list-style-type: none"> Green audit be practiced 	<p>MR/EMS was appointed to oversee green audit</p> <p>Certification for ISO 14001-2015 in progress.</p>

(By order)

Registrar

To

1. COE i/c / F.O. i/c / MR-UQMS / Coordinator-IQAC.
2. All Deans / Directors / HODs / Section Heads / Part Time Coordinator.
3. PS to VC / PA to Registrar / Circulated through Periyar Net.